REQUEST FOR THE RETURN OF LOAN FUNDS
***DO NOT VOID YOUR REFUND CHECK***

STUDENT NAME:___________________________________________________________

PLEASE NOTE: If you have requested to return the fall portion of a full academic year (fall/spring) Federal Direct loan, the reduction will be made to the fall and spring allocations evenly.

PSU ID#:_________________________Semester:______________________________

LOAN TO BE RETURNED:
• Federal Direct Unsubsidized Stafford $________________________
• Federal Direct Subsidized Stafford $________________________
• Alternative $________________________
• Federal Perkins $________________________
• University $________________________
• Federal Direct Graduate Plus $________________________
• Federal Direct Parent Plus $________________________

Borrower Name: ________________________________________________________

Borrower signature:_________________________________Date:___________
(Required)

Phone Number of Requestor:______________________________________________

Please sign and return this completed form along with your check payable to Penn State for the amount of the return to:

The Pennsylvania State University
    Office of the Bursar
    Attn: External Awards
    109 Shields Building
    University Park, PA 16802

A $25.00 fee will be charged to your student account for ALL stop payments or voided checks.
You may also FAX this form to: (814) 865-6535.
You will receive a confirmation of the return in approximately 10 days.